UTRF Technology Business Center

Amenities

• 16 office spaces ranging from 146 square feet to 825 square feet
• 2 conference rooms with conference phones, projection monitors and white boards
• Common kitchen area with refrigerator, microwave, sink and coffee maker
• Access to copier/printer/scanner/fax machine
• UT Affiliate status which includes parking pass, ID card/electronic key, access to campus library services, and discounts where UT ID card is honored
• Wireless internet access and optional broadband and/or telephone access

Monthly Rent Includes

• All basic utilities (electric, water, gas)
• Parking based on square footage
• Housekeeping services
• New locks on the suite door upon moving in and 1 key per employee
• Electronic ID/Keycard with access to library for each employee
• Up to 200 copies per month
• All incoming and outgoing faxes (additional charges will apply for toll calls)
• Mail delivery
Fees

Facility Lease Rates

- Year 1: $11/sq. ft. on an annual basis
- Year 2: $13/sq. ft. on an annual basis
- Year 3: $15/sq. ft. on an annual basis
- Beyond year 3: To be negotiated

Optional Internet Costs

- Internet Activation fee - $340 (one time charge)
- Monthly service fee - $14.50/month

Optional Telephone Services

- Phone installation charges - $50/hr (usually under an hour)
- Monthly service fee - $16.75/month + $0.07/minute
- Phones (if leased) - $6.50 - $8.54/month
- Port moves - $39.00 (one time fee)
- Voicemail installation - $25.00 (one time fee)
  - Mailbox size: 5 messages - $5.00/month
  - Mailbox size: 10 messages - $10.00/month

Other Optional Items/Costs

- More than 200 copies per month - $0.06/copy
- Outgoing long-distance fax charges - $0.15 per pg
- Additional keys - $1.00/each
- Re-keying of locks - $25.00
- Replacement of lost/damaged electronic ID card - $30.00
- Additional employee parking permits - $26.50 per month/$318 annually